

REGION D WEAPONS OF MASS DESTRUCTION PLAN

Primary Agencies:

City of Branson/Taney County Task Force
City of Joplin Police Department
Greene County Task Force

Support Agencies:

Missouri Department of Natural Resources (MDNR)
Missouri Army National Guard 7th Civil Support Team (7th CST)
Missouri State Emergency Management Agency (SEMA)
Missouri State Fire Marshal (MSFM)
Missouri State Highway Patrol (MSHP)
Region D Fire Mutual Aid
Region D Hospitals
Region D Incident Support Team (IST)

I. Introduction

Purpose

This document has been developed to provide guidance on the deployment and utilization of the recognized Homeland Security Regional Response System (HS RRS) within Region D. This guide delineates responsibilities and procedures for CBRNE response activities pursuant to relevant state authorities or when otherwise properly directed as deployed through the mutual aid system.

Scope

The provisions of this document apply to CBRNE response activities performed at the request of a local jurisdiction under Chapter 70 RSMo section 70.837, or at the sole option of the local jurisdiction, and in conjunction, or in preparation of, a gubernatorial declaration of disaster or emergency. Details concerning specific working relationships on various projects may be appended on this document as they are developed.

Mission

The HS RRS will respond to and operate in CBRNE events based on their level of capabilities. The system will be activated and the task forces within the region will respond regionally and statewide when available. All personnel will be trained and equipped to the appropriate level prior to a response to a real or perceived incident.

II. Definitions

- A. Alert: The process of a division of Public Safety informing the HS RRS Regional POC that an event has occurred and that the HS RRS task forces might be mobilized.
- B. CBRNE: Chemical, biological, radiological, nuclear, or explosive related incidents.
- C. Department of Public Safety (DPS): State department, responsible for the safety and protection of all citizens in Missouri, which comprises of the State Water Patrol, Office of Homeland Security, Highway Patrol, Division of Fire Safety, and the State Emergency Management Agency. Oversees all financial and operational support for the HSRRS.
- D. Division of Fire Safety (DFS): Supporting State Department of the HS RRS, primarily through alert and mobilization of task forces throughout the State.
- E. Deployment: The process of mobilizing HS RRS to a designated disaster site.
- F. FEMA: The Federal Emergency Management Agency.
- G. Homeland Security Regional Response System (HS RRS): The system that will be used to alert and mobilize any and all designated CBRNE resources requested in the event of an emergency.
- H. Homeland Security Regional Response System Incident: Disaster event, instigated by a criminal act, which involves CBRNE and where two or more components of the HS RRS is required to respond.
- I. Homeland Security Regional Response System Regional Point of Contact (HS RRS Regional POC): HS RRS Regional POC(s) are selected for a two year term by task force leaders within their Region. HS RRS Regional POC(s) shall appoint one or more alternate to serve in their absence.
- J. Homeland Security Regional Response System Task Force: Enhanced and specialized tactics, personnel and equipment suited to respond to CBRNE events. Organized as regional assets with the HS RRS. Task force members

primarily represent personnel from Emergency Medical Services, Fire Services and Law Enforcement. See Appendix 3 for basic task force configuration and required qualifications.

- K. Incident Commander (IC): The individual responsible for all incident activities, including the development of strategies and tactics and the ordering and release of resources. The IC has overall authority and responsibility for conducting incident operations and is responsible for the management of all incident operations at the incident site in accordance with NRP, page 67.
- L. Missouri Emergency Response Commission (MERC): Coordinates with the Office of Homeland Security, SEMA, and DFS, for effective operations and financial support of the HSRRS.
- M. Mobilization: The process and procedures used by task forces from notification for activation to the time the task force is assembled and ready to deploy to incident site.
- N. National Incident Management System (NIMS): A system mandated by HSPD-5 that provides a consistent, nationwide approach for Federal, State, local, and tribal governments; the private sector; and nongovernmental organizations (NGO) to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. To provide for interoperability and compatibility among Federal, State, local, and tribal capabilities, the NIMS includes a core set of concepts, principles, and terminology. HSPD-5 identifies these as the ICS; multi-agency coordination systems; training; identification and management of resources (including systems for classifying types of resources); qualifications and certification; and the collection, tracking, and reporting of incident information and incident resources. NRP page 69-70
- O. SEMA: The State Emergency Management Agency.
- P. Sponsoring Organization: A public entity, or council of governments, to be named in each instance, that provides official sanction to a task force.
- Q. State: The State of Missouri.
- R. OHS: The Missouri Office of Homeland Security, which is structured within the Missouri Department of Public Safety.
- S. Regional Mutual Aid Coordinators: Regional Coordinators are selected for a three year term by Area Coordinators within their respective regions. They shall appoint one or more alternate Regional Coordinators to serve in the absence of the Regional Coordinator.

- T. State Mutual Aid Coordinator: The State Coordinator is the State Fire Marshal in the Department of Public Safety, Division of Fire Safety. The State Fire Marshal is responsible for taking appropriate action on request for mutual aid received through Regional Coordinators. The State Fire Marshal serves on the Executive Committee in the State Emergency Operations Center when activated.
 - U. Task Force Leader: The designated person in charge of all discipline components from a sponsoring organization responding to a CBRNE event.
 - V. Unified Command (UC): A single command structure that enables all responsible agencies to manage an incident together by establishing a common set of objectives and strategies, allowing incident commanders to make joint decisions.
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III. Responsibilities

- A. The State Fire Marshal's Office is responsible for:
 - 1. Maintaining 24 hour alert capabilities, including a point-of-contact or duty officer available at all times.
 - 2. Implementing the statewide mutual aid system to activate the HS RRS.
 - 3. Notification to DPS when suspected WMD/CBRNE component is involved in deployment activity.
 - 4. Forwarding documentation/communication to ensure that when HS RRS activation is required reports are directed to the Office of Homeland Security and/or SEMA Point of Contact.
- B. OHS / DPS/SEMA is responsible for:
 - 1. Controlling documentation to ensure that all reports are directed to their respective FEMA Regional Point of Contact.
 - 2. Administering and oversight of the HS RRS grant funding and equipment disbursement for decontamination, detection, and personal protective equipment (PPE) and sustainment. The use of this equipment will be limited to Local/Regional/DPS sanctioned response activations or response activities as determined by the sponsoring agency.
 - 3. Coordinating notification to other respective responding organizations/agencies.

C. Regional Mutual Aid Coordinator:

1. Maintaining 24 hour alert capabilities, including a point-of-contact or area mutual aid coordinator available at all times.
2. Maintaining updated HS RRS Regional POC information.
3. Implementing the statewide mutual aid system to activate the HS RRS.
4. Coordination and collection of resources available for HS RRS and coordination of deployment of those resources.
5. Forwarding of resources and activation to the State Fire Marshal's office as well as coordinating with the point of contact for state and local response.

D. HS RRS Regional Point of Contact:

1. Maintaining 24 hour alert capabilities, including a point-of-contact or duty officer available at all times.
2. Maintaining contact information for each task force within region and 24hour contact information.
3. Maintaining accurate resource inventory for region.
4. Forwarding documentation/communication to ensure that when HS RRS activation is required reports are directed to the Office of Homeland Security and/or SEMA Point of Contact.
5. Maintain tracking of deployed resources, when responding to a local or regional incident, and provide such to the Mutual Aid Coordinator.

E. The sponsoring organization is responsible for:

1. Recruiting, organizing and maintaining a task force and if necessary, appoint a task force leader and necessary assistant leader(s).
2. Ensuring that all personnel on the task force are trained to accepted federal, state and local standards – based off of capabilities and resource typing of the region.
3. Outlining specific task force SOG's, see Appendix 3.

4. Providing training to task force members. Training will be consistent with the objectives of upgrading, developing and renewing skills as needed to maintain qualifications/certifications for a particular position on the task force.
5. Ensuring that task force is National Incident Management System (NIMS) compliant.
6. Providing administrative, financial, inventory and personnel management as they relate to the task force. All original paperwork will be filed at the sponsoring organizations.
7. Maintaining non-expendable equipment purchased with Office of Homeland Security funding for the equipment's normal useful life based on grant guidance.
8. Ensuring that the task force participates in exercises and training as directed by local, federal and state entities.
9. Assembling within four hours of notification at designated location.
10. Ensuring documentation of worker's compensation and liability insurance coverage for all task force personnel during deployments, training, and sponsor approved activities. Proof of worker's compensation and liability insurance coverage will be provided to SEMA.
11. Providing transportation of the task force.

IV. Procedures

A. State and Regional Support

1. Alert

a) State Alert

- Upon request from local governments for state disaster assistance, and/or determination by any division of DPS that pre-positioning task forces is prudent, the Fire Marshal's Office will place the task forces on alert in anticipation of mobilization.

- Alert notification of the task force will be accomplished by the State Fire Marshal communicating with the HS RRS Regional POC through their Regional Mutual Aid Coordinator. Remaining components of the HS RRS will continue on alert as necessary.
- HS RRS Regional point of contact(s) will notify their Regional Mutual Aid Coordinator of the estimated resources that are available for a response (see Appendix 2).
- The last published order may supersede instructions issued in current SOGs for operational and/or security reasons. It is important for task forces to follow alert and mobilization guidance issued if it departs from SOGs. If in doubt call and gain clarity from their Regional Mutual Aid Coordinator before discounting published orders.

b) Regional Alert

- Any local jurisdiction within Region D impacted by a WMD/CBRNE incident will request a HS RRS task force.
- Local jurisdictions within Region D will contact the Regional Fire Mutual Aid Coordinator, who will activate the HS RRS through the HS RRS Regional POC.

2. Mobilization

- a) The HS RRS Regional POC will notify the appropriate task force through the 24/7 notification information provided by each task force.
- b) Each task force will maintain a rapid method of notification of its response members.
- c) Each task force will assemble together at their local pre-designated meeting point within four hours of notification from the HS RRS Regional POC.
- d) HS RRS Regional POC will notify the Regional Mutual Aid Coordinator, when task forces have assembled.

3. Deployment

- a) Members of the task force may be on scene as component of the initial response force.
- b) When directed, the HS RRS will deploy personnel and resources to the predestinated staging area.
 - Each task force will operate under the direction of a single leader.
 - Radio frequency **154.3025**, designated as “Command 5-Staging”, will be limited to contact between arriving and departing statewide or regional mutual aid resources and the local Incident command’s staging coordinator unless otherwise specified.
 - Due to different resource locations and separate storage locations, it is possible that task forces may not all respond together to the incident staging area. The task force leader or designated representative should annotate available resources to the Operations Chief or IC upon arrival using locally generated ICS standard forms.
- c) HS RRS Regional POC will notify the Regional Mutual Aid Coordinator, when task forces have departed home location and arrived at the incident staging area or on scene, if deployed direct to the incident.
- d) Upon arrival, the task force leader will sign in with the Operations Chief or the Staging Manager. If the Operations Chief or Staging Manager has not been assigned, the Task force Leader will sign-in with the Incident Commander.
- e) The task force is responsible for all transportation, unless state assets have been mobilized to assist.

4. Redeployment

- a) Redeployment of resources to a different staging area may be required resulting from changes in on-site activities.
- b) If redeployment is limited to the local area, take action according to references steps IV (B), 1, a thru d, as applicable.

- c) If redeployment is expanded to regional or state support, take action according to references steps IV (A), 1 thru 3, as applicable.

5. Demobilization

a) Task Force Leader will ensure:

- All personnel are accounted for.
- All post medical evaluations are accomplished, recorded and documentation returned to the proper agency.
- Event logs are completed and turned into the proper section.
- All equipment is accounted for including those requiring decontamination.
- All expenditures are properly recorded on locally generated forms and turned into the Finance Section.
- Vehicles are cleaned and fueled.
- Equipment trailer is configured to pre-disaster status.
- Notify HS RRS Regional Point of Contact when demobilization occurs.
- HS RRS Regional Point of Contact will notify their Regional Mutual Aid Coordinator of the demobilization.
- Regional Mutual Aid Coordinator will notify State Fire Marshal of the demobilization of the task forces.

b) Returned Equipment and Vehicles to storage.

B. Command and Control

Command and control of mobilized HS RRS assets will be managed using local unified command structure under the principles and guidelines of the National Incident Management System (NIMS), the National Response Plan (NRP), State Emergency Operations Plan (SEOP) and Local Operations Plan (LEOP).

V. Regional Response Disciplines

A. The HS RRS will consist primarily of representatives from fire service, law enforcement, EMS, and other support agencies as deemed necessary. Volunteers must be trained and certified to the same level as those employees in each of these disciplines.

1. *Fire Service (Hazardous Materials):*
 - a) *Meets NFPA 472*
 - b) *Provide a minimum number of Hazardous Materials Technicians*
 - c) *Maintain a Type II capability*
2. *Law Enforcement:*
 - a) *Provide a minimum of SWAT members require to perform the mission*
 - b) *All SWAT members will complete and maintain Hazardous Materials Operations training level*
 - c) *Provide a minimum number of officers for force protection*
 - d) *Maintain a Type III capability*
3. *Emergency Medical Services:*
 - a) *Provide a minimum of paramedics to perform the mission*
 - b) *Provide a minimum of number of EMTs to support the mission*
 - c) *Maintain a Type III capability*
4. *EOD:*
 - a) *Provide a minimum of two bomb technicians*
 - b) *Bomb technicians will be certified as Hazardous Materials Technicians*
 - c) *Maintain a Type III capability*

Appendices:

- Appendix 1: Processing Contaminated Weapons
- Appendix 2: Region D Notification/Response System
- Appendix 3: HSRRS Task Force Specific Procedures

Appendix 1

Processing Contaminated Weapons

Purpose

This document has been developed to provide guidance and standardization to the task forces within the Homeland Security Regional Response System (HS RRS) when weapons *become* or *are assumed to be* contaminated as a result of their response to a given event.

Scope

The provisions of this document apply to all-hazards response activities performed at the request of a local jurisdiction under Section 44.090, RSMo, the statewide mutual aid system or at the sole opinion of the local jurisdiction, or in conjunction, or in response to, a gubernatorial declaration of disaster or emergency. Details concerning specific working relationships on various projects may be appended to this document as they are developed.

Situation

It is to be assumed that weapons carried into specific events/incidents may become chemically, biologically and/or radiological contaminated. Given this assumption, procedures must be in place to insure that the contaminant is contained as well as being able to maintain the ability to use, reuse and recover weapons in and from a contaminated environment.

Assumptions

- A. Each task force should establish a protocol to facilitate the storage, re-utilization in the hot zone, and decontamination processing of all weapons and law enforcement equipment taken into the hot zone.
- B. Due to the different types of weapons, officers are not expected to use another task force's weapons.
- C. Each task force should ensure the designation of a weapons security management officer which will be responsible for the secure storage (during operations) and eventual decontamination of weapons (conclusion of the operation) associated with an event/incident.

- D. Specific decontamination procedures for weapons and law enforcement equipment will be coordinated between the individual law enforcement task forces, hazmat operations and the decontamination sector.
- E. No weapons or law enforcement equipment will be taken through the decontamination line by those officers exiting the HOT ZONE.
- F. Each law enforcement task force leader is responsible for the final disposition of their weapons and equipment.

Procedures

- A. Decontamination efforts will be confined to the HOT, WARM and COLD ZONES. **See Attachment 1: Tactical Emergency Decontamination Sequence**
- B. Tarps/plastic sheeting identifying the task force by name (at least six inch lettering) will be used for the placement of weapons and equipment within the HOT ZONE for each specific task force.
 - 1. **NOTE:** Place tarp(s)/plastic sheeting and Weapons Drop Form(s) within the HOT ZONE during initial establishment of zones or put them in place as task forces enter HOT ZONE.
- C. The HOT ZONE will host four stations. Exiting personnel will proceed through these stations as follows:
 - 1. ***Station 1: Non-Tactical Gear***
 - a. Drop:
 - Tools (Entry tools, ladders, etc.),
 - Backpack Kits (Medical, EOD, etc.),
 - Special and Miscellaneous Devices
(Saws, torches, meter/monitors, etc.).
 - 2. ***Station 2: Ordinance***
 - a. Check pins and place Flashbangs/diversionary devices in marked container.
 - b. Remove ammo magazines & shells from belt & vest.
 - c. Place loaded magazines/shells on weapons drop tarp.
 - d. Clear long guns.

- e. Place loaded magazines/shells on weapons drop tarp.
- f. Clear pistol Place loaded magazines/shells on weapons drop tarp.

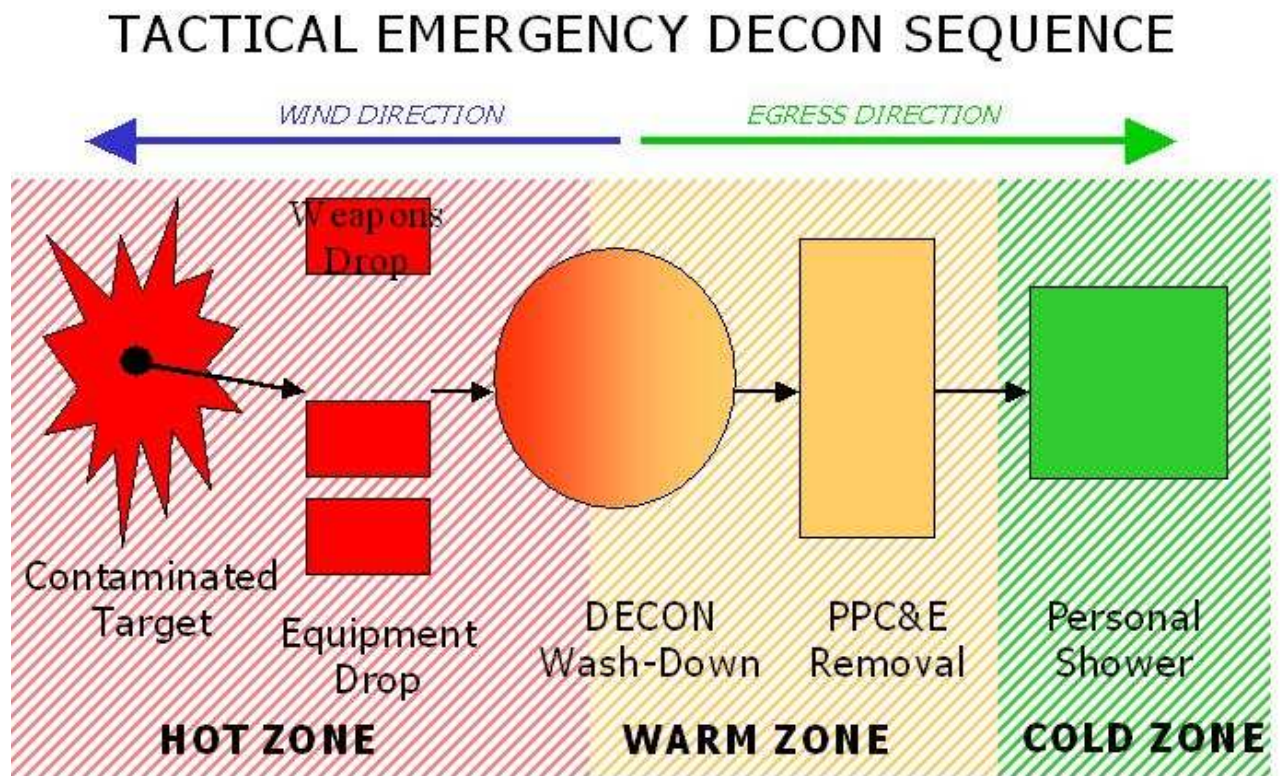
3. ***Station 3: Weapons***

- a. Place pistols and long guns onto appropriate task force's weapons drop tarp.
- b. Exiting task force leader is responsible for ensuring that all weapons are cleared and left on the weapons drop tarp.
- c. Task force leader is responsible for accountability of personnel and their weapons on a weapons drop form. **See Attachment 2: Weapons Drop Form**

4. ***Station 4: Personal Tactical Gear***

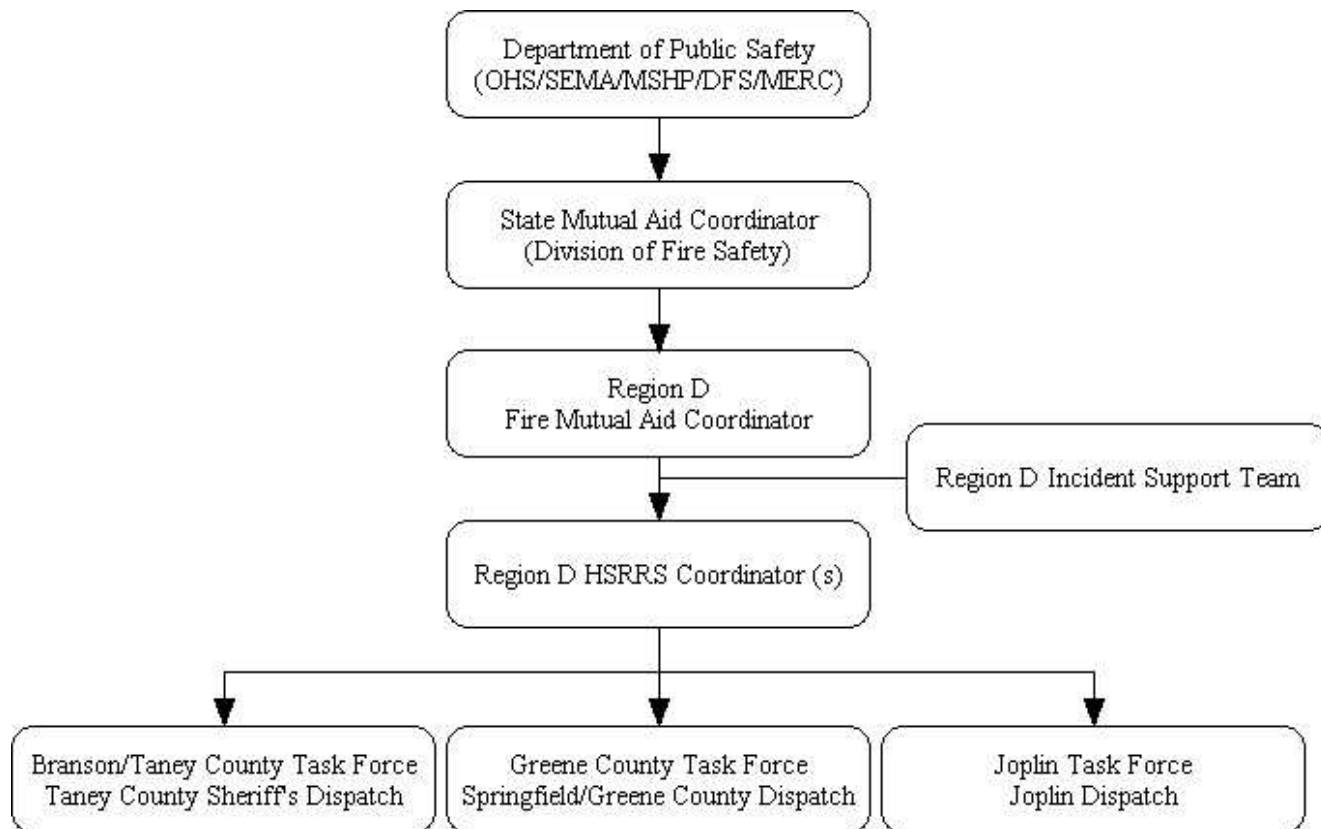
- a. Remove tactical gear and place in collection bag.
 - b. Maintain SCBA/APR until advised by decontamination supervisor to remove.
 - c. Proceed to WARM ZONE - Washdown Station when directed.
- D. Existing personnel will proceed through the initial wash-down area and continue through the WARM ZONE by removing and depositing personal clothing and equipment.
- E. Once decontamination is confirmed, individual will proceed to the COLD ZONE for personal shower, clothing re-issue and brief/debrief as necessary.
- F. At the conclusion of the event, all weapons will have to be decontaminated. Specific decontamination procedures for weapons and law enforcement equipment will be coordinated between the individual law enforcement task forces, hazmat operations and the decontamination sector.

Attachment 1
Tactical Emergency Decontamination Sequence



Appendix 2

Region D Notification/Response System



Attachment 1
Contact List

Title	Name	Contact Information
Region D Fire Mutual Aid Coordinator	Richard Stirts	
Alternate		
Alternate		
Region D HSRRS Coordinator	David Hall	
Region D HSRRS Coordinator	Chris Berndt	
Taney County Task Force		
Taney County Sheriff's Dispatch (For Deployment)		
Branson/Taney County Task Force Leader	Chris Berndt	
Assistant Leader	Steve Lisby	
Springfield/Greene County Task Force		
Springfield/Greene County Dispatch (For Deployment)		
Greene County Task Force Leader	Shea Lane	
Assistant Leader	David Hall	
Joplin Task Force		
Joplin Dispatch (For Deployment)		
Joplin Police Department Leader	Matt Stewart	
Assistant Leader		

Appendix 3

Agency/Department/Organization Specific
HS RRS Task Force
Standard Operating Guide (SOG)

Each HS RRS shall outline task force specific SOG's to include, but are not limited to:

- Agencies Represented
- Resource Typing
- Deployment Procedures
- Task force Deployment Site